Virginia Brain Injury Council
Public Access/ & Public Comment Information
(Effective 4/6/23)

PUBLIC ACCESS

Members of the public are invited to attend and observe all in-person meetings of the Virginia Brain Injury Council. Meetings are held on the fourth Friday of January, April, July and October. In person meetings are held at the Department for Aging and Rehabilitative Services (DARS), 8004 Franklin Farms Drive, Henrico, VA 23229.

On occasion the Council may choose to meet electronically. Dates and times of electronic meetings will be posted on the DARS Brain Injury Services Coordination Unit webpage at least one week prior to the meeting.

For meeting materials (available one week prior to the scheduled meeting), please visit:
https://www.vadars.org/vbic.htm#currentmeeting

PUBLIC COMMENT

Public comment will be accepted at each Virginia Brain Injury Council meeting. All public comment is limited to three (3) minutes.

Members of the public who wish to make public comment in person at a meeting must sign in prior to the start of the meeting and will be called upon in the order they appear on the sign-in sheet.

Members of the public observing the meeting electronically who wish to make public comment, must notify Donna Cantrell by phone (804-662-7069) or email (donna.cantrell@dars.virginia.gov). All requests to provide public comment electronically must be received by the close of business on the day prior to the meeting. Ms. Cantrell will admit electronic attendees into the meeting one at a time to provide their comment. Following their public comment, each individual will be returned to observing the meeting electronically.

Members of the public who are unable to attend the Council meeting in person or electronically may provide written comment to Ms. Cantrell by mail or email. Written comment must be received by the close of business on the day before a Council meeting. Ms. Cantrell will read written comment received by the deadline at the meeting. Some public comment may be summarized to meet the three-minute timeframe.